



SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

**JEEVAN REKHA PRATISTHAN'S MAHILA B. C. A.
MAHAVIDYALAYA**

PLOT NO E-51, BEHIND FORD SHOWROOM, M.I.D.C., LATUR

413531

www.mahilabca.com

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

October 2020

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

With the aim of instilling meaningful education & enhancing self confidence among women, Jeevan - Rekha Pratisthan made its humble beginning in the year 1994 with the Vision and Mission decided by Hon Dr. Vijaykumar Yadav.

Inspired by the successful beginning, a women's college " Mahila BCA Mahavidyalaya" with recognition from S.N.D.T Women's University, Mumbai was started by the Pratisthan in the year 2008.

Vision

To be a premier Technical Institute catering to the skill and professional development of the rural area students

Mission

1. To achieve excellence in teaching-learning process.
2. To Provide Quality Education to the Rural and Tribal Students
3. To Make Them Employable / Self-employable.
4. To Improve Their Livelihood and Play an Important Role for Progressing India.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

1. Supportive Management
2. Good Infrastructure
3. Experienced and Enthusiastic staff.
4. Strong sense of social responsibilities among students and staffs.
5. Classroom with ICT Facilities.
6. Transportation facility for students.
7. MoUS with industries.
8. Student centric environment.
9. Effective Training and Placement Cell
10. 100% Admissions.
11. Effective teaching learning process.

Institutional Weakness

1. Less no of PhD Faculties
2. Less number of placements as our institute is women's college, most of the students gets married immediately after their Graduation.
3. Research work to be enhanced.
4. Less no of Paper-Publications by faculties.
5. Less Number of Faculty development program conducted at institute.

Institutional Opportunity

1. To be a NAAC Accredited Institute.
2. To increase Research work by faculties
3. Improving placement and enterprenual activities.
4. Improving Final Year Results.
5. Motivating Faculties for Perusing Higher Education.
6. To start P.G. Course.
7. To implement student and Faculty Welfare Schemes.
8. To be one of the leading institutes for Women's in our Region.

Institutional Challenge

1. As most of the Students belongs to Rural and Tribal area, improving their Academic result and Placement.
2. To change the Mindset of parents to allow their wards to pursue Higher Education and Grab the Job Opportunities.
3. To get Fund from Government agencies.
4. Attracting High ranked students.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The institute is affiliated to S.N.D.T. Women's University, Mumbai. We strictly follows curriculum designed by the university. All the Academic activities are conducted as per the Academic calendar designed in line with University Academic calendar.

Faculty members of the institute actively participates in University related work i.e. paper setting, paper Assessment, Theory and practical conduction. The university has introduced choice based credit system (CBCS) to provide flexibility to opt the subjects of own interest.

Students participate at university level functions including Tejaswini contest, Drill March on the occasion of republic day. To facilitate the gap between industry and Academics, add on / certificate programs on Current technologies are conducted.

University curriculum includes courses related to Human Values, environment and Sustainability. Apart from the curriculum, students are sensitized towards issue of Human Values, environment and Sustainability by

arranging various activities like Tree plantation, Blood Donation camp, Road-trips related to Voting, Creation of Manual Pond for Ganpati Visarjan in the neighborhood communities.

Feedback on curriculum and teaching – learning process is taken periodically from stakeholders and the analysis report is communicated to concerned authorities.

Teaching-learning and Evaluation

The Admission process is carried out as per the guidelines given by state government and University. The average enrollment percentage for first year is 92.50.

Institute have a streamlined mechanism to identify the learning levels of students based on Intermediate marks and performance in the Unit test-I, personal discussion by the faculties. Extra classes are conducted for slow learner students. Fast learner students are encouraged to participate in technical events, competitions.

Teaching-learning process is student centric and various methods like learning through experiments, participative learning through discussion, delivering seminars, poster presentations are adopted.

For effective teaching-learning concepts every faculty members makes use of ICT Tools. Students are monitored through Mentor-Mentee concepts.

The mechanism of internal assessment is transparent and time-bounded. The Faculty members communicate the course outcomes and program outcomes with students during initial theory and practical sessions. Even the program outcomes are displayed on notice boards.

As a result of teaching-learning process , Students have got university ranks.

Research, Innovations and Extension

To build research environment students and faculty members are encouraged to participate in various workshops, seminars and Technical Events. At institute level technical activities like poster presentation, speech competition and open art competitions are organized by students.

Various extension activities like Swachata Abhiyan, Tree Plantation, Gram Swachata Abhiyan, Cashless Awareness, Job-Fairs are carried out in the neighborhood community through NSS Unit and Extension Activity Unit.

The institute has signed more than 12 MOU with Industries to provide placement, internship, arranging technical workshop opportunities to the students.

Infrastructure and Learning Resources

The institute has well defined infrastructure for effective teaching learning process. It includes classrooms, laboratories, computing equipment's, staff rooms, reading room, library. All the classrooms are furnished with ICT facilities including Projectors, Wi-fi and Public address system.

Institute has sufficient space for outdoor and indoor games. Girl's common room is available with necessary facilities.

The Library has 793 Volumes, 140 Titles and 1025 Books. It is partially integrated with College Management system. Students can access library elements through LAN.

There are 72 computers in the campus with student to computer ratio of 1:2.49 and are connected to 50Mbps Leased line through LAN and 24X7 secured Wi-Fi campus.

Student Support and Progression

The institute have established various cells including Training and placement, Extension activity cell, Anti-Ragging committee, Code of conduct Monitoring Committee and Alumni association. To provide personal counselling to the students

During last five years more than 700 Students are supported with government scholarships. Apart from this students belonging to Economical weaker sections are supported with Jeevan Rekha Pratishthans scholarship scheme.

Every year On the occasion of Women's Day activities like Karate Training, Health awareness, Digital Literacy for women's are conducted. Yoga sessions are organized during sport hours.

Training and placement cell has organized training programs on soft skills, Aptitude training and opportunities after Graduation. Campus Placement drives, Job fairs are organized at the institute.

Students are encouraged to organize, participate and perform various activities including cultural, sports, poster presentation, speech competitions through Student council. One of our student has got an opportunity to represent at university level.

Parent meet are organized to share Progress report of the students, taking feedbacks on curriculum and to share institute future plans.

Governance, Leadership and Management

The institute has a well-organized structure that includes President, Principal, Faculty members, Librarian, Clerk and Non-teaching staff.

The management extends all the support to enable women empowerment programs.

To nurther the effective leadership qualities, faculty members are encouraged to organize seminars, Events, workshops at institute level. Financial assistance is provide to the Faculty members to participate in seminars, workshops, orientation programs.

As the institute is self-financed, the main source of the fund for the institute is tuition fee collected from the students and Government scholarships. The institute has done Budget provision for academic, cultural activities and its utilization is monitored through Audits.

Internal quality assurance cell (IQAC) of this institute has been formed on date 02/01/2019. Monthly academic reviews, Implementation of e-governance, Awareness and attainment of course and program outcome are the Quality enhancement activities carried out through IQAC.

Every year academic audits are conducted by S.N.D.T. University to ensure quality enhancement.

Institutional Values and Best Practices

Our institute is a girl's College, hence we take maximum care for their safety and security. Gender Sensitivity programs are conducted every year. Institute celebrates national festivals, birth/death anniversaries of great personalities.

The Energy Audits are carried out through energy auditor. Seminars on Energy conservation and Management has been conducted to aware students and faculties about Energy conservation. As a result of this, we are utilizing maximum sunlight as a renewable source, during theory and practical hours. Use of LED Bulbs, Switching off the equipment's like Printer, computer system, Fans etc when not in use are the initiatives taken by institute.

Environmental promotion activities such as Importance of Tree plantation, Swachata Abhiyan, Water conservation and management are conducted in neighborhood communities.

The institute has a prescribe code of conduct for students as well as faculties. Principal conducts a session on Code of conducts for the newly admitted students.

The best practices followed in the institution includes

1. Educational Awareness Program conducted at Rural Area. In the last five years maximum number of students admitted belongs to rural areas.
2. Educational Awareness in the tribal Areas is one of the distinctive feature of our institute.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	JEEVAN REKHA PRATISTHAN'S MAHILA B. C. A. MAHAVIDYALAYA
Address	PLOT NO E-51, BEHIND FORD SHOWROOM, M.I.D.C., Latur
City	LATUR
State	Maharashtra
Pin	413531
Website	www.mahilabca.com

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal(in-charge)	Puri Devanand Sadanand	02382-2382224556	9372346476	02382-224556	jrp.latur@gmail.com
IQAC / CIQA coordinator	Trimukhe Santosh Ganeshrao	02382-238224556	8788298900	2382-224556	strim2002@gmail.com

Status of the Institution	
Institution Status	Private and Self Financing

Type of Institution	
By Gender	For Women
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details

Date of establishment of the college	07-07-2008
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University to which the college is affiliated/ or which governs the college (if it is a constituent college)

State	University name	Document
Maharashtra	Smt. Nathibai Damodar Thackersey Women's University	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	26-09-2019	View Document
12B of UGC		

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Details of autonomy

Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No
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Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	PLOT NO E-51, BEHIND FORD SHOWROOM, M.I.D.C., Latur	Semi-urban	0.5	1600

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BCA, Science	36	HSC	English	60	50

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				1				9			
Recruited	0	0	0	0	1	0	0	1	5	4	0	9
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				7
Recruited	5	2	0	7
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				1
Recruited	1	0	0	1
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	1	0	0	0	0	0	1
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	3	3	0	6

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	2	1	0	3

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	Male	Female	Others	Total
		0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	0	0	0	0	0
	Female	50	0	0	0	50
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	0	0	0	0
	Female	113	110	79	81
	Others	0	0	0	0
ST	Male	0	0	0	0
	Female	47	40	42	54
	Others	0	0	0	0
OBC	Male	0	0	0	0
	Female	5	9	9	6
	Others	0	0	0	0
General	Male	0	0	0	0
	Female	17	21	29	29
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	2	3	6	4
	Others	0	0	0	0
Total		184	183	165	174

Extended Profile

1 Program

1.1

Number of courses offered by the Institution across all programs during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
35	35	35	35	35
File Description		Document		
Institutional data in prescribed format		View Document		

1.2

Number of programs offered year-wise for last five years

2019-20	2018-19	2017-18	2016-17	2015-16
1	1	1	1	1

2 Students

2.1

Number of students year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
174	165	183	184	192
File Description		Document		
Institutional data in prescribed format		View Document		

2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
36	36	36	30	36

File Description	Document
Institutional data in prescribed format	View Document

2.3

Number of outgoing / final year students year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
46	44	71	58	62

File Description	Document
Institutional data in prescribed format	View Document

3 Teachers

3.1

Number of full time teachers year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
7	7	7	7	7

File Description	Document
Institutional data in prescribed format	View Document

3.2

Number of sanctioned posts year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
8	8	8	8	8

File Description	Document
Institutional data in prescribed format	View Document

4 Institution

4.1

Total number of classrooms and seminar halls

Response: 3

4.2

Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
60.93	107.75	17.22	43.92	29.15

4.3

Number of Computers

Response: 75

4.4

Total number of computers in the campus for academic purpose

Response: 1

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

Response:

The Institute is affiliated to S.N.D.T. Women's University, Mumbai. Our institute takes all necessary efforts to ensure effective curriculum delivery through well documented process as follows.

- The Odd-semester of University commences in the third week of June & even-semester starts in the third week of November.
- Before commencement of Academic activities, Academic calendar is prepared by taking inputs from University Academic calendar.
- Distribution of work-load for next semester is done soon after the end of current semester based on expertise and choice of faculty.
- Time-Table is prepared for all classes and it is displayed well in advance.
- Every faculty members prepare course file of allotted subjects, prepares notes and get verified by principal.
- Following documents are maintained related to curriculum delivery
 - Academic calendar.
 - Time Table.
 - Teaching plan.
 - Practical plan.
 - Assignment questions.
 - Course outcomes.
- Laboratory manuals are prepared for each Laboratory and distributed to the students during the beginning of each semester.
- The continuous assessment and unit test records are maintained and are informed to the parents.
- Remedial classes are conducted of slow learners for different courses.
- Special talks, Workshops on trending technologies are conducted by experts from Industry/Academicians.
- Educational trips are arranged to create awareness about environment, heritage.
- Students feedback are taken once in a semester on teaching learning and are analyzed, necessary actions are initiated.
- Students, teachers, parents and Alumni feedback are also taken from the curriculum delivery point of view and actions are initiated.
- Regular use of ICT enabled facilities like LCD projector; ppt is carried out for effective teaching learning process.
- To make students a better citizen of India, everyday National Anthem is played.

1.1.2 The institution adheres to the academic calendar including for the conduct of CIE**Response:**

- The Institute is affiliated to S.N.D.T. Women's University, Mumbai.
- The Academic Calendar prescribed by university consists of Start and End Date of semester, List of holidays.
- By taking inputs from University Academic calendar, institute prepares its own Academic calendar which consist of
 1. Start and End dates of Academic.
 2. Unit test I and II conduction dates.
 3. Presemester Examination dates.
 4. Practical Examination
 5. List of holidays.
- The Unit test I and II are conducted as per the schedule and evaluation process is carried out in transparent manner.
- Time table of each unit test is prepared and displayed on notice board well in advance.
- The students can see their respective answer books and discuss their queries with concerned staff.
- The students will be informed the mistakes committed and guided to improve their performance in next examinations.
- Subject teacher gives Assignments on each topic, it is checked and marks are assigned.
- Practical manuals are checked after each practical session and marks are considered in final term work.
- Project work is carried out by the students under the guidance of respective guides and marks are assigned based on performance.
- Students are allowed to utilize the laboratory even after the college hours.

File Description	Document
Upload Additional information	View Document

1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years

1. Academic council/BoS of Affiliating university
2. Setting of question papers for UG/PG programs
3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
4. Assessment /evaluation process of the affiliating University

Response: C. Any 2 of the above

File Description	Document
Institutional data in prescribed format	View Document

1.2 Academic Flexibility

<p>1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented</p> <p>Response: 100</p>
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<p>1.2.1.1 Number of Programmes in which CBCS/ Elective course system implemented.</p> <p>Response: 1</p>
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File Description	Document
Institutional data in prescribed format	View Document

<p>1.2.2 Number of Add on /Certificate programs offered during the last five years</p> <p>Response: 0</p>

<p>1.2.2.1 How many Add on /Certificate programs are offered within the last 5 years.</p> <table border="1"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> </tr> </tbody> </table>	2019-20	2018-19	2017-18	2016-17	2015-16	0	0	0	0	0
2019-20	2018-19	2017-18	2016-17	2015-16						
0	0	0	0	0						

File Description	Document
Institutional data in prescribed format	View Document
Brochure or any other document relating to Add on /Certificate programs	View Document

<p>1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years</p> <p>Response: 0</p>
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<p>1.2.3.1 Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years</p>
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2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Details of the students enrolled in Subjects related to certificate/Add-on programs	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum

Response:

Gender Related Activities:

- The institute has established separate cell for the girl's security by name VISHAKA committee. Under this cell we arrange different program & activities like women's day celebration, karate training & safety driving.
- The institute yearly organizes events on women empowerment like poster presentation and Rangoli competition, Path Natya on "Mahila Sashaktikaran" , "Aatyachar" etc.
- Blood donation camps, health checkup camps are arranged for girls.

Environment and Sustainability

- As a part of curriculum, students study a compulsory subject as Environmental science and RTI.
- Awareness sessions are organized by NSS Unit, which extensively carry out activities for Environmental protection, sustainability's in the neighborhood communities.
- Every year Educational trips are arranged at Forts to create environmental awareness and its sustainability.
- Various activities like Workshop on Water Conservation , creation of Manual Pond for Ganpati visarjan, save water- save tree, importance of tree plantation etc. are organized in the neighborhood communities.

Human Values and Professional Ethics

- To make students a better citizen, institute organizes various session on human values through eminent personalities in association with other organizations.
- To prepare students in competitive world, courses like Intellectual property right, patents and cyber law, Business and Technical Communication skills.
- Every year on 21st June Yoga days are celebrated and Yoga sessions are arranged for students.
- As parts of curriculum add on program "Yoga Session" is conducted.
- Our institute celebrates Birth anniversary of Great personalities and arranges Debate sessions, Talks for students.

- Blood donation camp, Swachh Bharat abhiyan, Blood donation camps are organized in order to create awareness amongst student about their roles and responsibilities to be a good citizen.

File Description	Document
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View Document

1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

Response: 2.86

1.3.2.1 Number of courses that include experiential learning through project work/field work/internship year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
1	1	1	1	1

File Description	Document
Programme / Curriculum/ Syllabus of the courses	View Document
Institutional data in prescribed format	View Document

1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 23.56

1.3.3.1 Number of students undertaking project work/field work / internships

Response: 41

File Description	Document
Institutional data in prescribed format	View Document

1.4 Feedback System

1.4.1 Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2)Teachers 3)Employers 4)Alumni

Response: E. None of the above

File Description	Document
URL for stakeholder feedback report	View Document

1.4.2 Feedback process of the Institution may be classified as follows: Options:

1. Feedback collected, analysed and action taken and feedback available on website
2. Feedback collected, analysed and action has been taken
3. Feedback collected and analysed
4. Feedback collected
5. Feedback not collected

Response: E. Feedback not collected

File Description	Document
URL for feedback report	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average Enrolment percentage (Average of last five years)

Response: 92.78

2.1.1.1 Number of students admitted year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
72	62	62	55	72

2.1.1.2 Number of sanctioned seats year wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
72	72	72	60	72

File Description

Institutional data in prescribed format

Document

[View Document](#)

2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

Response: 100

2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
36	36	36	30	36

File Description

Institutional data in prescribed format

Document

[View Document](#)

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

Response:

- Students from diverse cultural, educational background, economical background, rurally located are admitted in this institute.
- Therefore it is necessary to assess their learning level and arrange various activities for their development.
- We have a streamlined mechanism to identify the learning levels as
- Students are identified based on:
 - The Intermediate score.
 - Performance in the Unit test-I.

Special Activities for Slow Learner

- Remedial coaching.
- Personal mentoring.
- Conduction of Extra sessions.
- Assignments.

Special Activities for advance Learner

- Students are encouraged to participate in extracurricular activities, inter college competition, seminars, and workshop.
- Students are encouraged to opt for internship, sponsored projects.

2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)

Response: 25:1

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

Teaching-learning experience at institute is maintained by following various activities as

Experiential learning

- Students are encouraged to perform practical's of respective courses individually in the laboratory.
- Laboratory plans, Laboratory Manuals are issued to the students well in advance.
- Few techniques like debugging, false programs are assigned to the students and they have to debug it. The result of such activity is, students understand the theoretical concepts easily.

- Faculty uses ICT tools such as PPT, Software's to give real time understanding of complex topics.
- S.Y and T.Y. Student are encouraged to opt Internships to have real time experience of industrial working and modules.
- Training workshops on Aptitude, Web development are arranged to have real time knowledge.
- Use of charts: During Theory/Practical sessions, students are encouraged to present charts that can correlate the system.
- Library Hours: Library hour's class wise are allotted in time table to motivate students to refer magazines, books, newspaper articles etc.

Participative learning

- Faculty encourages students to participate in various technical, non-technical events.
- Students are encouraged to deliver Seminars on various Technical, non-technical topics that boost their confidence.
- Institute level activities cultural, sports are conducted by students association.
- At institute level various activities like poster presentation, paper presentation, quiz competitions, Group discussion are organized to make students ready to work in group.
- Institute provides full support to participate in university level activity Tejaswini Contest.
- Institute conducts various workshops to enhance students learning skills.
- A group of three to four students from T.Y. has assigned a project, that enhances their working capacity in a group.

Problem Solving Methods

- In order to develop the critical thinking, decision making abilities, reasoning abilities, institute organizes special sessions on Aptitude, Yoga and Meditation, Value added courses, NSS Activities.
- Every year memory Games are organized to widen their thinking capabilities.

2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.

Response:

- Being a professional institute, faculty members are encouraged to use ICT enabled facilities like LCD projectors, Google Quiz.
- Faculty Members makes use of LCD projectors, power point presentations during lectures to add innovation in teaching learning.
- Teachers share their PPT amongst students.
- Sessions on email management, Ms-office are conducted for the First year students.
- During practical hours tools like ppt, software, projectors are used for effective teaching
- Every classroom is equipped with tools like projector, wifi, public address system to enhance the learning capacity of students.

File Description	Document
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process.	View Document

2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)

Response: 0

2.3.3.1 Number of mentors

File Description	Document
Upload year wise, number of students enrolled and full time teachers on roll.	View Document

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 87.5

File Description	Document
Institutional data in prescribed format	View Document

2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

Response: 0

2.4.2.1 Number of full time teachers with *Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt.* year wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	View Document

2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)

Response: 7.36

2.4.3.1 Total experience of full-time teachers

Response: 51.5

File Description	Document
Institutional data in prescribed format	View Document

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode

Response:

- The institute has a well-defined mechanism for internal assessment.
- The Mechanism of internal assessment is communicated to the students during the first week semester.
- Every subject teacher and mentors discuss with students the importance of internal assessment.
- Examination cell prepares the exam time table as per Academic calendar.
- Two Unit tests are conducted in every semester.
- The Unit test time tables are displayed well in advance on notice boards.
- After each unit test result are communicated to the students within a week.
- The answer sheets are shown to the students and grievences if any are addressed by respective faculties.
- The Month wise Performance is displayed on the notice board.
- Practical Manuals are assessed continuously.
- Presemester Exams on full length syllabus are conducted and the marks are discussed with students.
- Assignments on each unit are provided at the end of topic coverage.
- These assignments are evaluated and marks are awarded.
- Once the internal assessment is done, the students are invited and allowed to go through their overall performance.
- A group of students are assigned with a project. Project Guides monitors and verifies the progress of assigned work.
- Online internal marks are submitted to the university.
- The college has appointed internal squad for the prevention of malpractices during the internal examinations.

2.5.2 Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Response:

The students are informed regularly about examination conduction at institute level and university level. This mechanism is defined as follows.

Internal examinations.

- Exam cell prepares the time table of each unit test and are displayed on notice board, circulated through Notice on each class.
- The code of the conduct of examination is available in the college prospectus and on the website. The same is displayed on the notice board for the students.
- All the questions papers are assessed by respective subject teachers within a week.
- The assessed answer sheets are shown to the students, their quires are solved.
- In case of any grievances students are free to talk with concerned teacher. If not they are free to communicate to Exam cell and Principal.
- For the first Year students, the semester exams are conducted in house.
- The Results are displayed as per university schedule.

University Examination

- The grievances raised by the students during examination are conveyed to university authorities through a proper channel.
- The exam section in association with subject teacher closely monitors the issues raised till it gets resolved.
- After declaration of university result, if a student has any grievances in marks obtained, she can apply for revaluation, rechecking, photocopy etc.
- University appoints examiners for revaluations.
- The final responses are sent to the concerned colleges.
- These activities begin after the declaration of results and are completed before the commencement of next semester form fillings.

2.6 Student Performance and Learning Outcomes

2.6.1 Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Response:

- Faculty members prepares Course outcome of respective subjects by taking inputs from other university syllabus.
- These Course outcomes are displayed on
 - Notice board,
 - college website

- Maintained in course file.
- Laboratories.
- Faculty members discuss these course outcomes with students during the class hours and practical hours.
- Principal and faculty members shares program outcome with students.

File Description	Document
Upload COs for all courses (examples from Glossary)	View Document

2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

Response:

- The attainment level of Course outcome is measured against marks obtained in Ut-I and Ut-II.
- Respective teacher will set a target to achieve.
- If entire class crosses this target, the particular CO is attained.
- This process is carried out for the entire class and final CO (Course Outcome) attainment will be measured for the particular test.
- The attainment level of program outcome is done on mapping between course outcome and program outcome on a scale on 3.

2.6.3 Average pass percentage of Students during last five years

Response: 37.39

2.6.3.1 Total number of final year students who passed the university examination year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
0	25	18	28	30

2.6.3.2 Total number of final year students who appeared for the university examination year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
0	44	67	51	62

File Description	Document
Institutional data in prescribed format	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process	
Response: 3.68	
File Description	Document
Upload database of all currently enrolled students (Data Template)	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description

Document

Institutional data in prescribed format

[View Document](#)

3.1.2 Percentage of departments having Research projects funded by government and non government agencies during the last five years

Response: 0

3.1.2.1 Number of departments having Research projects funded by government and non-government agencies during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

3.1.2.2 Number of departments offering academic programmes

2019-20	2018-19	2017-18	2016-17	2015-16
1	1	1	1	1

File Description

Document

Institutional data in prescribed format

[View Document](#)

3.1.3 Number of Seminars/conferences/workshops conducted by the institution during the last five years**Response:** 16**3.1.3.1 Total number of Seminars/conferences/workshops conducted by the institution year-wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
4	5	3	1	3

File Description	Document
Report of the event	View Document
Institutional data in prescribed format	View Document

3.2 Research Publications and Awards**3.2.1 Number of papers published per teacher in the Journals notified on UGC website during the last five years****Response:** 0**3.2.1.1 Number of research papers in the Journals notified on UGC website during the last five years.**

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	View Document

3.2.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years**Response:** 0**3.2.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	View Document

3.3 Extension Activities

3.3.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

- To create awareness about the social issues and holistic development of students our institute has organized various Extension activities listed below
- Swachata Abhiyan
- Tree Plantation
- Gram Swachata Abhiyan
- Rojgar Swayamrojgar Naukri
- Shramdan at Nearby Places
- National Integration Day
- Vishesh Chaitanya Shibir
- Blood Checkup, Health Checkup and Blood Donation Camp At. Post. Babalgaon, Dist. Latur.
- 7 Days Special Camp at Post. Nandgaon, Dist. Latur.
- Tree Plantation at Post. Khadgaon. Tq & Dist. Latur.
- Workshop on Water Conservation and Managment for Peoples at Anand Nagar, Latur
- "Andhshradha and Mhila Sablikaran"Guidance Program for Orphan Child and Ladies at Swayamsidha Mahila Madal, Latur
- "Creation of Manual Pond" for the Ganpati Visarjan
- One Day Educational Tour and Workshop At. Post Yedshi, Dist.Osmanabad.
- Road Show "Path Natya" on "Mahila Sashaktikaran, Aatyachar" at Nana Nani Park, Latur
- Guidance Program on "National Cyber Security and Online Transactions" For Village Peoples.
- Cashless Awareness Program
- Program on "Jade Lava Jade Jagva (Plant Tree and Save Tree) " and " Population" at Post. Bhuisamudra, Dist. Latur
- Program on "Stress Management"
- Program on "Quick First Aid and Safety Precautions Taken After road Accident"
- Blood Donation Camp
- Arranged "Art Competition through Mehandi, Rangoli, etc Skill"Program for Orphan Child and Ladies at Swayamsidha Mahila Madal, Latur
- Workshop on Self Defence
- Program on Aids Awareness on "Aids Day"
- Our Institute President Dr.V.R.Yadav is continuously creating the awareness about vyanamukti,

PMKVY.

3.3.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years**Response:** 0**3.3.2.1 Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.**

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description**Document**

Institutional data in prescribed format

[View Document](#)**3.3.3 Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., during the last five years (including Government initiated programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. and those organised in collaboration with industry, community and NGOs)****Response:** 0**3.3.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description**Document**

Reports of the event organized

[View Document](#)

Institutional data in prescribed format

[View Document](#)**3.3.4 Average percentage of students participating in extension activities at 3.3.3. above during last five years****Response:** 0

3.3.4.1 Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Report of the event	View Document
Institutional data in prescribed format	View Document

3.4 Collaboration

3.4.1 The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-job training, research etc during the last five years

Response: 0

3.4.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-job training, research etc year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	View Document
e-copies of linkage related Document	View Document

3.4.2 Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the last five years

Response: 12

3.4.2.1 Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
2	3	3	2	2

File Description	Document
Institutional data in prescribed format(Data template)	View Document
e-Copies of the MoUs with institution./ industry/ corporate houses	View Document

MAAAC

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response:

- The institute has well defined infrastructure for effective teaching learning process. It includes classrooms, laboratories, computing equipment's, staff rooms, reading room, library etc.
- The classrooms are utilized for conducting regular classes, remedial sessions, University examination, organizing events, parents talk, parents meet, and alumni meet.
- Each class room is equipped with Public address system.
- Rest room for girls is provided with necessary arrangements.
- Out institute has 50Mbps Broadband Internet connectivity

Details of adequate facilities available in the Institute:

- **Classroom, Laboratories ,computer center facilities**

Sr. No	Particulars	Availability
1	Classrooms	03
2	Laboratories	02
3	Seminar Hall	01
4	Computer center	01
5	Library	01
7	Language Lab	01
8	ICT Enabled classrooms	03

- **Computing facilities**

Sr. No	Particulars	Quantity
1	Computers	75
2	Projectors	03
3	Printers	05
4	Scanners	03
5	Biometric	01
6	CCTV	21
7	Public Address system	01
8	Server	01
9	Internet and LAN Connectivity	50Mbps
10	Secured Wi-Fi Facility	Yes
11	Routers and Switches	6

4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Response:

- To encourage students to be physically, mentally fit our institute encourages students to take part in various sports activities through Sport section.
- Outdoor games like volleyball, kho-kho, kabaddi, and cricket are arranged during social gathering.
- Indoor games like chess, carom, badminton, Rangoli competitions are organized.
- To keep our student mentally fit, every year 30 hours of yoga sessions are conducted.

List of Outdoor Games

Sr.No	Outdoor Games	Year of Establishment	Facilities Available	User Rate
1	kho-kho	2008	Poles	During sport h
2	Kabadi	2008	Court	During sport h
3	Volleyball	2008	Net,Poles,Volleyball	During sport h
4	Rope competition	2008	Ropes	During sport h
5	Cricket	2008	Cricket Kit	During sport h

List of Indoor Games

Sr.No.	Indoor Games	Year of establishment	Facilities Available	User Rate
1	Chess	2008	Chess Board	During competitions sport
2	Carom	2008	Carom Boards	During competitions sport
3	Badminton	2008	Kit	During competitions sport

List of cultural activities

Sr. No.	Event Details	User Rate

1	Dance	Annually
2	Drama	Annually
3	singing	Annually
4	Fashion Show	Annually
5	Rangoli Competition	During Social Gathering, Other Events
6	Mahanadi Competition	During Social Gathering, Other Events
7	Days Celebration	Annually
8	Fun-Fair	Annually

Yoga center

Sr. No.	Facilities Available	Usage
1	Mats	Yoga Day, Yoga Session

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (Data for the latest completed academic year)**Response:** 0**4.1.3.1 Number of classrooms and seminar halls with ICT facilities**

File Description	Document
Institutional data in prescribed format(Data template)	View Document

4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)**Response:** 6.11**4.1.4.1 Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)**

2019-20	2018-19	2017-18	2016-17	2015-16
5.26	0.07	1.99	1.90	1.74

File Description	Document
Upload audited utilization statements	View Document
Institutional data in prescribed format(Data template)	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

The software used for Library is College Management system. The feature includes effective management of library Resources, circulation of books, serial control and OPAC. Students can access the library details through their login.

Library is enriched with membership of National Digital Library (NDL), and other open sources.

Name of the ILMS software	College Management system
Vendor	Scinosys Software, Latur.

File Description	Document
Upload any additional information	View Document

4.2.2 The institution has subscription for the following e-resources

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases
- 6.Remote access to e-resources

Response: E. None of the above

File Description	Document
Institutional data in prescribed format(Data template)	View Document

4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

Response: 0.12

4.2.3.1 Annual expenditure of purchase of books/e-books and subscription to journals/e-journals year wise during last five years (INR in Lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
0.59	0.00	0.00	0.02	0.00

File Description	Document
Institutional data in prescribed format(Data template)	View Document

4.2.4 Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the last completed academic year

Response: 0

4.2.4.1 Number of teachers and students using library per day over last one year

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

The details of up gradation are as follows.

Academic Year	IT Facility	
	Specification	Quantity
2019-20	Computers	75
	Printers	05
	Projectors	03
	CCTV	21
	Switch	06
2018-19	Computers	40
	Printers	05
	Projectors	03
	CCTV	21

	Switch	04	
2017-18	Computers	40	
	Printers	05	
	Projectors	03	
	CCTV	18	
	Switch	04	
2016-17	Computers	40	
	Printers	05	
	Projectors	03	
	CCTV	18	
	Switch	04	
2015-16	Computers	40	
	Printers	05	
	Projectors	03	
	CCTV	18	
	Switch	04	

Bandwidth Upgradation Details

Year	Student Strength	Up gradation
2019-20	174	50MBPS
2018-19	165	10MBPS
2017-18	183	10MBPS
2016-17	184	10MBPS
2015-16	192	10MBPS

4.3.2 Student - Computer ratio (Data for the latest completed academic year)

Response: 2:1

4.3.3 Bandwidth of internet connection in the Institution

Response: E. < 05 MBPS

File Description	Document
Details of available bandwidth of internet connection in the Institution	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)

Response: 22.11

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
5.39	5.90	8.84	7.06	8.40

File Description	Document
Institutional data in prescribed format(Data template)	View Document
Audited statements of accounts	View Document

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.**Response:****Laboratory****Maintenance:**

- Lab In charge and Lab assistant check the resource available in the lab and verifies its working condition before the commencement of classes.
- Accordingly, report of non-working equipment is communicated to the respective authority. After the approval from concerned authority the non-working equipment are repaired and record is maintained.
- Lab assistant checks weather all systems are in working condition, if not reports it to the concerned authority and get it done.

Utilization

- The computer labs are made available for students and faculties during practical hours.
- Students are also allowed to utilize central computer lab even after lecture hours.
- Record of students utilizing computer labs are maintained.

Library**Maintenance**

- Librarian checks for available books and requirement if any (as per syllabus updation).
- Accordingly prepares new requirements of book
- Faculty as well as students has to fill the membership form for issue of book.
- Paste control is carried out periodically.

Utilization

- Faculty as well as students has to fill the membership form for issue of book.
- Librarian prepares the barrow card for faculties as well as students.
- Students have to sign in the registered maintained.
- Reading rooms are used by staff and students for general reading.

Classroom

Maintenance

- The Maintenance of classroom is carried out by peon and maintenance of ICT facilities by lab assistant.

Utilization

- Classrooms are utilized for conducting lectures, seminars, workshops, examinations, parents meet etc.

Sports complex

Maintenance

- The Maintenance of sports equipment is carried out by appointed staff

Utilization

- The sports facilities are utilized by students during sports activities as well as during sport hours.

Electric Maintenance

- It is carried out by third party as per the need.

Transportation

Maintenance

- The maintenance of transport facility is carried out by appointed skilled driver and servicing of Vehicles is getting done through concerned suppliers.

Utilization

- The bus facility is utilized for the students in the entire city and nearby locations.

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 79.57

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
135	117	144	153	168

File Description

Document

upload self attested letter with the list of students sanctioned scholarship

[View Document](#)

Institutional data in prescribed format

[View Document](#)

5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

Response: 0

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution / non- government agencies year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description

Document

Upload any additional information

[View Document](#)

Institutional data in prescribed format

[View Document](#)

5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following

1. Soft skills

2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

Response: C. 2 of the above

File Description	Document
Institutional data in prescribed format	View Document
Link to Institutional website	View Document

5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

Response: 9.04

5.1.4.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
22	0	0	35	26

File Description	Document
Institutional data in prescribed format	View Document

5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. Implementation of guidelines of statutory/regulatory bodies
2. Organisation wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

Response: B. 3 of the above

File Description	Document
Upload any additional information	View Document
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View Document
Details of student grievances including sexual harassment and ragging cases	View Document

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 5.01

5.2.1.1 Number of outgoing students placed year - wise during the last five years.

2019-20	2018-19	2017-18	2016-17	2015-16
1	1	0	11	1

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format	View Document

5.2.2 Average percentage of students progressing to higher education during the last five years

Response: 30.43

5.2.2.1 Number of outgoing student progressing to higher education.

Response: 14

File Description	Document
Upload supporting data for student/alumni	View Document
Institutional data in prescribed format	View Document

5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

Response: 40

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) year wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
0	3	0	1	0

5.2.3.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
0	3	0	1	3

File Description	Document
Upload supporting data for the same	View Document
Institutional data in prescribed format	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.

Response: 0

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	View Document

5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Response:

- The overall developments of students are carried out by promoting them in decision making, group activities, realizing them with the rights etc.
- A student council is formed at institute level comprising of students from all classes.
- Student council has following compositions
 - General Secretary
 - President
 - Sports Secretary
 - Cultural Secretary from Ist year
 - Cultural Secretary from IInd year
 - Various committees are formed at institute level to give student representation about their rights as
 - Anti-Ragging committee
 - Sexual Harassment committee
 - NSS
 - Vishaka Committee
 - SC/ST committee
 - OBC Cell.
- Planning and execution of various technical and non-technical activities.
- They are acting a bridge between institute and students.
- Student council ensures the smooth conduction of social activity, annual social gathering, sports activity, day's celebration.
- The role of various committees is to ensure none of the student is facing any problem in terms of sexual harassment, mental issue or any other.
- If any issue it should be noticed to the management.
- Student council members are given opportunities to be a part of activities conducted at university level.

File Description	Document
Upload any additional information	View Document

5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 0**5.3.3.1 Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Report of the event	View Document
Institutional data in prescribed format	View Document

5.4 Alumni Engagement**5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services****Response:**

Alumni's are the greatest strength of any institute. We consider them as the Brand-Ambassador of institute. At our institute level we have formed Alumni Association that comprises of President, Vice-President, Secretary, Joint-Secretary, Treasurer and two Members.

Faculty Members Communicates with the Alumnus and guides them for future. Even Alumni supports the institute by guiding students for the career opportunities.

Alumni Association

Sr. No.	Name of Student	Designation
1	Pathan S.A.	President
2	Marewad A.G.	Vice-President
3	Anasari T.S.	Secretary
4	Alte K.S.	Joint-Secretary
5	Bhosale A.M.	Treasurer
6	Godbole A.G.	Member
7	Bhosale V.V.	Member

File Description	Document
Upload any additional information	View Document

5.4.2 Alumni contribution during the last five years (INR in lakhs)

Response: E. <1 Lakhs

NAAC

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

Response:

Vision

To be a premier Technical Institute catering to the skill and professional development of the rural area students

Mission

1. To achieve excellence in teaching-learning process.
2. To Provide Quality Education to the Rural and Tribal Students
3. To Make Them Employable / Self-employable.
4. To Improve Their Livelihood and Play an Important Role for Progressing India.

Nature of Governance

- With the aim of instilling meaningful education & enhancing self confidence among women, Jeevan - Rekha Pratisthan made its humble beginning in the year 1994 with the Vision and Mission decided by Hon Dr. Vijaykumar Yadav. Inspired by the successful beginning, a women's college with recognition from S.N.D.T Women's University, Mumbai was started by the Pratisthan.
- The President appoints the Advisory Committee, selecting seven people from different walks of life for a specified period.
- The resolutions made during the GB meeting and LMC meeting are conveyed to faculty members through principal.
- Academic decisions like preparation of academic calendar, work-load distribution, exam conduction, student council formation etc are taken at the Principal Level in concern with faculty members.
- Weekly meetings are conducted by principal with all teaching staff to take their view about syllabus progression, academic review or any other grievance. Also to share the inputs received from management, university authorities.
- At institute level teaching faculties are assigned with the roles as Mentors, Exam coordinators, cultural in charge, and T&P officer to ensure their active participation.
- Regular meetings are conducted with CR, ACR and student council members to ensure their active participation for conducting academic, co-curricular and extracurricular activities.

- At institute level various committees are formed and faculties are appointed as member of these committees and are authorized to take appropriate decisions according to the role of committee in academics.
- Faculties are encouraged to develop leadership skill by being in charge of various academic, co-curricular, extracurricular activities. They are given authority to conduct industrial visits and educational trips.

6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

Response:

Case Study: Organization of Annual social gathering “ UTSAV ” at institute level

- Every year to nurcher the inner talent of students and to make them work in group annual social gathering has been organized at institute level.

Decentralization

- The decision of conduction of Annual social gathering takes place in the meeting with management.
- Student council is formed taking representations from all three classes. Student council consists of President, general secretary|, sport secretary, cultural secretary|.
- Principal conducts meeting with faculty members to appoint Gathering inchrge, Sport and cultural incharge.
- After appointment of faculties as Gathering incharge, Sport and cultural incharge, a meeting with student council is arranged to finalize the dates, number of activities to be conducted.
- All these activities are carried out by student council members under the guidance of respective faculty members.

Participative Management

- The student council members prepares the list of activities to be conducted, it's requirement and budget in consultation with Gathering in charge, Sport and cultural in charge.
- The budget and requirements are further discussed with Management.
- The sanctioned fund/ requirements are made available to the student council.

6.2 Strategy Development and Deployment

6.2.1 The institutional Strategic / Perspective plan is effectively deployed

Response:

Strategic / Perspective Plan

- To be a NAAC accredited institute.
- To provide Hostel Facilities for girls.
- To introduce a new course on Dress Design
- To improve academic results.
- To enhance the placement opportunities
- To setup R&D center with the cooperation of industry.
- To setup a green power plant for energy needs.
- To increase the sanctioned intake of current program.
- Expansion of campus infrastructure.
- Conduction of sponsored faculty development programs, workshops, seminars, conferences at institute.
- To obtain permanent affiliation of university.

6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.**Response:**

- Governing Council and LMC is constituted as per the guidelines from statutory authorities. It is the apex body of the institute.
- This body is headed by Chairperson Dr. Yadav sir responsible for policy making and budget approval.
- The Institutional decisions are taken by Principal in consultation with Management.
- Decisions of academic like work-load distribution, academic review, weekly meetings, conduction of workshops, seminars, expert lectures are taken by principal.
- Recruitment procedure and policies are followed as per UGC Guidelines, S.N.D.T. Mumbai University, Government of Maharashtra rules and regulations.
- Advertisement is published in the newspaper and staff members are appointed.
- The working hour in the institution is 8 hours. The Teaching and Non-teaching faculty have the benefits of Casual Leaves, Earned Leave, Restricted holiday, Leaves and Maternity leaves etc.
- Grievance Redressal Committee is formed at the institute level to address the grievances/complaints received from students and staff members.
- Any complaints arising are resolved by the principal. If needed it is forwarded to President for his necessary guidance.
- Advertisement is published in the newspaper and staff members are appointed.
- The working hour in the institution is 8 hours. The Teaching and Non-teaching faculty have the benefits of Casual Leaves, Earned Leave, Restricted holiday, Leaves and Maternity leaves etc.
- Grievance Redressal Committee is formed at the institute level to address the grievances/complaints received from students and staff members.
- Any complaints arising are resolved by the principal. If needed it is forwarded to President for his necessary guidance.

Different committees formed are listed below

- Internal quality assurance cell (IQAC).
- Grievance Redressal
- Sexual Harassment committee
- NSS
- Vishaka Committee
- SC/ST committee
- OBC Cell.
- Student Council
- Training and placement cell

6.2.3 Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: A. All of the above

File Description	Document
Screen shots of user interfaces	View Document
Institutional data in prescribed format(Data template)	View Document

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

List of welfare measures supported by the institute for Teaching and Non-teaching staff

- Faculty members are provided financial support for participating in workshops, seminars, training programs etc.
- Faculty members are encouraged to publish papers
- Maternity leaves are provide to Lady staff
- Advance to faculty and staff to meet any untoward emergency expenses
- Free transportation facilities.

6.3.2 Average percentage of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the last five years.**Response:** 0**6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description**Document**

Institutional data in prescribed format(Data template)

[View Document](#)**6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years****Response:** 0**6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description**Document**

Institutional data in prescribed format(Data template)

[View Document](#)**6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).****Response:** 2.86**6.3.4.1 Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
1	0	0	0	0

File Description	Document
Institutional data in prescribed format(Data template)	View Document

6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff

Response:

Appraisal System for Teaching staff

The performance Appraisal for teaching staff is done based on the parameters listed below.

- On the basic of Subject Results.
- Curricular Activities Carried out
- No.of Papers Published.
- Upgradation of the Educational Qualification.
- Number of FDPs/Confernces/ Seminars attended.
- Principal Remark base on overall behaviour, character, work assigned.

Finally Management and Principal takes the decision regarding Increaments.

Appraisal System for Non-Teaching staff

Appraisal of Non-Teaching staff is based on parameters listed below

- Work assigned and completion in due time.
- Sincerity
- Behaviour with Teaching staff and colleagues
- Active participation in College Activities
- Active support for the conduction of College Activities.

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

External Audit:

- External Audit is carried out by the Chartered Accountant for every financial year. The accounts of the college are subject to audit by the external approved Chartered Accountant.

Internal Financial Audit:

- Internal financial audit is the continuous process and is monthly done by Accounts department of the Institute.
- The Accounting software, 'Tally' is used to manage the entries of day to day transactions.
- The expenditure incurred on all heads of accounts are read and approved in the monthly meeting of Advisory Committee meeting of the Trust.

6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

Response: 0

6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year-wise during the last five years (INR in Lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Institutional data in prescribed format(Data template)	View Document

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

- Our institute is self-financed. The main source of the fund for the institute is tuition fee collected from the students and Government scholarships.
- The Fee Regulating Authority has formed certain norms and regulations beyond which the Institute cannot charge any more amounts.
- The fee collected from students is used for salary and other day to day expenditure of the institution.
- Operating expenses include salary paid to Teaching and Non-teaching staff and non-salary expenses comprise of purchase of equipment, infrastructure development, maintenance, furniture & fitting work, repair and its maintenance, office expenses, printing & stationary and other miscellaneous expenses, etc.
- The funds are utilized in accordance with the budgetary provisions made with prior approval by the Management.

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

Practice-I

- **To be a NAAC accredited institute.**
- Being a part of it one day workshop on NAAC Awareness has been organized at institute level.
- Process of NAAC has been initiated.
- Faculty members are supported with financial assistance to attend workshop on NAAC/ Quality Program.

Practice –II

- **Implementation of E-Governance**
- As per the meeting held and discussion, it is decided to implement E-Governanc in the field of administration and academics.
- The necessity arises from the fact that in the world of digitalization we should able to retrieve all the activities on a click.
- We have purchased a software that supports the student database From Vendor- Scinosys.

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities (For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives)

Response:

- Our institute reviews its teaching-learning process, structures and methods of operations periodically through IQAC as follows
- Internal quality assurance cell (IQAC) of this institute has been formed on date 02/01/2019

Example- I

Monthly Academic Review

- In the IQAC meeting it was brought to the notice that, we need to take academic review monthly in order to ensure

- The syllabus completion, extra classes to be allotted for subject teachers with less syllabus coverage.
- Monitoring student attendance and displaying it on notice board to create awareness amongst student.
- Unit test result analysis and corrective measures to be taken.

Example-II

Course outcome-Program outcome Awareness

- We have made modification in the course file by adding Course outcome-Program outcomes.
- Faculties are informed to discuss students about respective course outcomes and Program outcomes.
- Course outcomes and Program outcomes are displayed on Notice-Board and institutional website.
- Mapping of Co-Po is carried out.

6.5.3 Quality assurance initiatives of the institution include:

1. Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements
2. Collaborative quality initiatives with other institution(s)
3. Participation in NIRF
4. any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

Response: C. 2 of the above

File Description	Document
Upload e-copies of the accreditations and certifications	View Document
Institutional data in prescribed format(Data template)	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

Response:

Our institute is a girl's College, hence we take maximum care for their safety and security. Following are the different measures initiated for the promotion of gender equity

- Every year on the occasion of Women's Day celebration various sessions like Women's Empowerment, Karate training are organized.
- Speech competition is organised on Savitribai Phule Jayanti (The first lady to start women's school).
- During social Gathering , students are encouraged to perform acts on related to women's rights.
- Women's Self-Defence session are organised on date 05/01/2018.
- Rangoli competition with the theme " Women's Education " has been conducted.
- Vishaka Committee has been formed at institute level to ensure Girl students don't face any difficulty.
- Equal opportunities are provided to all students to get representation on Different Committees.

File Description	Document
Specific facilities provided for women in terms of: a. Safety and security b. Counselling c. Common Rooms d. Day care center for young children e. Any other relevant information	View Document

7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

- 1.Solar energy
- 2.Biogas plant
- 3.Wheeling to the Grid
- 4.Sensor-based energy conservation
- 5.Use of LED bulbs/ power efficient equipment

Response: D. 1 of the above

File Description	Document
Geotagged Photographs	View Document

7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- Solid waste management
- Liquid waste management
- Biomedical waste management
- E-waste management
- Waste recycling system
- Hazardous chemicals and radioactive waste management

Response:

Solid waste Management

- Dust bins are placed in the entire campus for the collection of garbage.
- The solid waste collected from the campus is handed over to municipal corporation vehicles.

Liquid Waste Management:

- The liquid waste generated from the campus goes directly to the drainage system created in the vicinity of the institute.

E-waste Management:

- E –waste like cd's DVD's, CPU, Key-board, cables, chargers, monitors are collected and handed over to external agency. Minor repairs are done at institute level by lab assistant. In certain cases it is repaired by local mechanics.

File Description	Document
Geotagged photographs of the facilities	View Document
Relevant documents like agreements/MoUs with Government and other approved agencies	View Document

7.1.4 Water conservation facilities available in the Institution:

1. Rain water harvesting
2. Borewell /Open well recharge
3. Construction of tanks and bunds
4. Waste water recycling
5. Maintenance of water bodies and distribution system in the campus

Response: E. None of the above

File Description	Document
Geotagged photographs / videos of the facilities	View Document

7.1.5 Green campus initiatives include:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

Response: B. 3 of the above

7.1.6 Quality audits on environment and energy regularly undertaken by the Institution and any awards received for such green campus initiatives:

1. Green audit
2. Energy audit
3. Environment audit
4. Clean and green campus recognitions / awards
5. Beyond the campus environmental promotion activities

Response: D.1 of the above

File Description	Document
Reports on environment and energy audits submitted by the auditing agency	View Document
Any other relevant information	View Document

7.1.7 The Institution has disabled-friendly, barrier free environment

1. Built environment with ramps/lifts for easy access to classrooms.
2. Disabled-friendly washrooms
3. Signage including tactile path, lights, display boards and signposts
4. Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

Response: E. None of the above

7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).

Response:

The institute encourages students to organize and participate in various activities related to tolerance and harmony towards cultural, regional linguistic etc as follows

- Tree Plantation activities are carried out in neighborhood communities.
- World Population day is celebrated to create awareness of increasing population.
- NATIONAL INTEGRATION DAY is celebrated to create awareness about the importance of unity of peoples from different diversities.
- Rallies are organized to create awareness about Importance of “ voting”
- World Human Rights Day
- On the occasion of Birth Day of "Kusumagraj" Marathi Kavi institute has arranged Kavya Vachan.
- Road shows are organized " on "Mahila Sashaktikaran , Atyachar"
- Marathi Language day (Bhasha divas) is celebrated to create awareness about our culture and heritage.
- Students from various financial backgrounds are made aware about Government schemes that could help them pursue education.
- Guidance Program on "National Cyber Security and Online Transactions” are organized For Village Peoples.
- Program on "Aids Day" has been organized to create awareness about AIDS.
- Independence Day, Republic Day are celebrated.

7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).

Response:

Following are the various activities conducted for students and faculty members to sensitize about constitutional obligation

- On 15th August Independence day is celebrated.
- On 26th January Republican day is celebrated.
- International yoga day is celebrated.
- Activities are conducted on the occasion of World environment day.
- Child day is celebrated
- Andhshradha and Mhila Sablikaran"Guidance Program is conducted.
- Samvidhan divas is celebrated.
- Gandhi Jayanti is celebrated to create awareness about Non-violence.

7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

- 1. The Code of Conduct is displayed on the website**
- 2. There is a committee to monitor adherence to the Code of Conduct**
- 3. Institution organizes professional ethics programmes for students, teachers, administrators**

and other staff

4. Annual awareness programmes on Code of Conduct are organized

Response: C. 2 of the above

File Description	Document
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims.	View Document
Code of ethics policy document	View Document

7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).

Response:

Our Institute Celebrates National and International commemorative days, events and festivals. They are Listed Below

Sr.no.	Name of activity	Date
1	Dr. Sarvepalli Radhakrishnan Birth Anniversary- Teachers Days	05th Sept
2	Sir. Mokshagundam Visvesvaraya Birth Anniversary- Engineers Day	15th Sept
3	Gandhi Jayanti	02nd Oct
4	Chatrapati Shivaji Maharaj Jayanti	19th Feb
5	Dr. Babasaheb Ambedkar Birth Anniversary	
6	Maharashtra Day	1st May
7	Marathwada Mukti Sangram Divas	17th Sept
8	Mother's Day	
9	Ganpati sthapana	
10	Guru Purnima	21st June
11	Annabhau Sathe Jayanti	26th June
12	Independence Day	15th August
13	Ganesh Chaturthi	01/08/2019
14	Savitribai Fule Jayanti	02/09/2019
15	Rajmata Jijabai Jayanti	02/10/2019
16	Swami Vivekanand Jayanti	03/01/2020

17	Makar Sankranti	10/01/2020
18	Republic Day	26th Janury
19	Jagtik Mahila din	26/01/2020

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Response:

Best practice-I

Title: Educational Awareness Program conducted at Rural Area.

Objectives of the Practice:

- To Aware students from rural area about the different educational oppotunities after 10th and 12th standard.
- To aware students about the different Government scholarship schemes.

The context:

In the rural areas most of students are unable to study after 10th or 12th standard due to lack of information and financial status. Considering this institute organizes educational awareness camps.

The Practice:

Every year the institute organizes camps to create awareness about different educational opportunities after 10th and 12th standard. Faculty members gives detailed information like what are the different educational options, the fees structures , what are the government schemes for education, hostel etc during this session we try to interact with students to know about their area of interest and guide them accordingly.

Evidence of Success:

It is observed that Students from various diversifying culture are admitted to our institute as well as in other institutes from nearby villages.

During interaction with village representatives, parents we observed that they are quite satisfied with the activities conducted in the previous year as man of the students from villages are completing their graduations.

Problems Encountered and Resources Required

Initially we faced with the issues like taking permission form village authorities to conduct such session.

The resources required are funds from government and ease of conducting such sessions.

Best practice-II

Title: Financial Assistance to the economically weaker students.

Objectives of the Practice:

To Promote the needy students pursue their education.

The context:

Our institute is located in rural area where most of the students are unable to study due to poor financial status. With the vision of Dr.Yadav V.R. we are implementing Institute scholarship scheme “jeevan Rekha Pratisthans scholarship scheme”.

The Practice:

- Every year students belonging to the economically weaker section enrolled in the institute are being provided with a scholarship of rupees 12000/-
- The students who wants to avail this scholarship are asked to submit a Performa to the principal stating their parents financial status.
- Faculty members and Principal collectively checks all the applications received.
- All the finalized applications are then kept in Management meeting for the final approval.

Evidence of Success:

- It is observed that the students particular from rural areas who unable to pursue their higher education due to lack of money have completed their Bachelor degree through this institute.
- During the Last five years more than 190 students are provided with financial support.

Problems Encountered and Resources Required

- As the institute is self-financed the main problem encountered is finance. The fee collected from rest of the students is being utilized for all the activities.
- The resource required is financial support for the needy students from non-government agencies / other firms.

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Educational Awareness in the tribal Areas.

- With the aim of instilling meaningful education & enhancing self confidence among women, Jeevan-Rekha Pratisthan made its humble beginning in the year 1994 with the Vision and Mission decided by Hon Dr. Vijaykumar Yadav.
- Inspired by the successful beginning, a women's college with recognition from S.N.D.T Women's University, Mumbai was started by the Pratisthan.
- The vision of institute is " To be a premier Technical Institute catering to the skill and professional development of the rural area students".
- Every year a team of faculty members approaches in the rural and tribal areas of Maharashtra. The main purpose of this activity is to aware the parents and students about different career opportunities.
- During the initial visit we came to know that, parents form tribal areas don't know anything about higher education, they have a fear factor about the fees structures, hostel facilities etc.
- Hence forth we have decided to visit such places along with the local authorities and create awareness.
- Apart from initial discussion we send the letters in regional language containing the authentic information to each individuals.
- We also carry out counselling with parents.
- The main moto is to bring these students into the streamline of education.

5. CONCLUSION

Additional Information :

-

Concluding Remarks :

I would like to thank our Management for encouraging us to go for NAAC Assessment for the Improvement of Institute. I would also like to thank all Teaching and Non-Teaching Staff for their kind support to fill SSR.

I would also like to thank Students, Alumni and Parents for their active participation and support through this process.

At the end, I would like to thank the Technical Members of NAAC Bangalore for providing their Quick support throughout the process.

Principal,

Mahila BCA Mahavidyalaya

Latur.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
1.2.2	<p>Number of Add on /Certificate programs offered during the last five years</p> <p>1.2.2.1. How many Add on /Certificate programs are offered within the last 5 years. Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>1</td> <td>2</td> <td>1</td> <td>1</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> </tr> </tbody> </table> <p>Remark : Web development workshop of 1 week cannot be accepted as Add on/Certificate programs, necessary documents are not provided as per the SOP.</p>	2019-20	2018-19	2017-18	2016-17	2015-16	1	1	2	1	1	2019-20	2018-19	2017-18	2016-17	2015-16	0	0	0	0	0
2019-20	2018-19	2017-18	2016-17	2015-16																	
1	1	2	1	1																	
2019-20	2018-19	2017-18	2016-17	2015-16																	
0	0	0	0	0																	
1.2.3	<p>Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years</p> <p>1.2.3.1. Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>21</td> <td>18</td> <td>77</td> <td>17</td> <td>28</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> </tr> </tbody> </table> <p>Remark : The students cannot be considered as certificate course is not accepted in 1.2.2</p>	2019-20	2018-19	2017-18	2016-17	2015-16	21	18	77	17	28	2019-20	2018-19	2017-18	2016-17	2015-16	0	0	0	0	0
2019-20	2018-19	2017-18	2016-17	2015-16																	
21	18	77	17	28																	
2019-20	2018-19	2017-18	2016-17	2015-16																	
0	0	0	0	0																	
1.3.2	<p>Average percentage of courses that include experiential learning through project work/field work/internship during last five years</p> <p>1.3.2.1. Number of courses that include experiential learning through project work/field work/internship year-wise during last five years Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>21</td> <td>21</td> <td>21</td> <td>21</td> <td>21</td> </tr> </tbody> </table>	2019-20	2018-19	2017-18	2016-17	2015-16	21	21	21	21	21										
2019-20	2018-19	2017-18	2016-17	2015-16																	
21	21	21	21	21																	

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
1	1	1	1	1

Remark : As per the attached syllabus copy, Project with 6201 Course Code is only considered. Syllabus copy is not authenticated by the Principal. Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses are also not attached.

1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

1.3.3.1. Number of students undertaking project work/field work / internships

Answer before DVV Verification : 59

Answer after DVV Verification: 41

1.4.1 *Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders*

1) Students

2) Teachers

3) Employers

4) Alumni

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: E. None of the above

Remark : Feedback forms of students, teachers and alumni are attached but those are not signed by the respective stakeholders and not certified by the Principal. So any random forms will not be considered.

1.4.2 Feedback process of the Institution may be classified as follows:

Options:

- 1. Feedback collected, analysed and action taken and feedback available on website**
- 2. Feedback collected, analysed and action has been taken**
- 3. Feedback collected and analysed**
- 4. Feedback collected**
- 5. Feedback not collected**

Answer before DVV Verification : A. Feedback collected, analysed and action taken and feedback available on website

Answer After DVV Verification: E. Feedback not collected

Remark : The input cannot be considered w.r.t the metric 1.4.1

2.1.1	<p>Average Enrolment percentage (Average of last five years)</p> <p>2.1.1.1. Number of students admitted year-wise during last five years Answer before DVV Verification:</p> <table border="1" data-bbox="306 309 1046 443"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>72</td> <td>62</td> <td>61</td> <td>55</td> <td>72</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="306 521 1046 656"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>72</td> <td>62</td> <td>62</td> <td>55</td> <td>72</td> </tr> </tbody> </table> <p>2.1.1.2. Number of sanctioned seats year wise during last five years Answer before DVV Verification:</p> <table border="1" data-bbox="306 734 1046 869"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>72</td> <td>72</td> <td>72</td> <td>60</td> <td>72</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="306 947 1046 1081"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>72</td> <td>72</td> <td>72</td> <td>60</td> <td>72</td> </tr> </tbody> </table> <p>Remark : 2.1.1.1:Excluded the students for those the PRAN is mentioned as 'not allocated' as per the attached list. 2.1.1.2:Document of intake capacity is attached for the year 2020-21 only, sanctioned seats of other years are not provided.</p>	2019-20	2018-19	2017-18	2016-17	2015-16	72	62	61	55	72	2019-20	2018-19	2017-18	2016-17	2015-16	72	62	62	55	72	2019-20	2018-19	2017-18	2016-17	2015-16	72	72	72	60	72	2019-20	2018-19	2017-18	2016-17	2015-16	72	72	72	60	72
2019-20	2018-19	2017-18	2016-17	2015-16																																					
72	62	61	55	72																																					
2019-20	2018-19	2017-18	2016-17	2015-16																																					
72	62	62	55	72																																					
2019-20	2018-19	2017-18	2016-17	2015-16																																					
72	72	72	60	72																																					
2019-20	2018-19	2017-18	2016-17	2015-16																																					
72	72	72	60	72																																					
2.1.2	<p>Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)</p> <p>2.1.2.1. Number of actual students admitted from the reserved categories year wise during last five years Answer before DVV Verification:</p> <table border="1" data-bbox="306 1563 1046 1697"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>63</td> <td>51</td> <td>50</td> <td>47</td> <td>69</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="306 1776 1046 1910"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>36</td> <td>36</td> <td>36</td> <td>30</td> <td>36</td> </tr> </tbody> </table> <p>Remark : The number of students admitted in the reserved category cannot exceed the earmarked seats in each category. So counted only those seats filled against the quota.</p>	2019-20	2018-19	2017-18	2016-17	2015-16	63	51	50	47	69	2019-20	2018-19	2017-18	2016-17	2015-16	36	36	36	30	36																				
2019-20	2018-19	2017-18	2016-17	2015-16																																					
63	51	50	47	69																																					
2019-20	2018-19	2017-18	2016-17	2015-16																																					
36	36	36	30	36																																					

2.3.3	<p>Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)</p> <p>2.3.3.1. Number of mentors Answer before DVV Verification : 7 Answer after DVV Verification: 0</p> <p>Remark : Mere notice and list are attached, issues raised and resolved in the mentor system as mentioned in the SOP are not attached.</p>																																								
2.4.3	<p>Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)</p> <p>2.4.3.1. Total experience of full-time teachers Answer before DVV Verification : 79.5 Answer after DVV Verification: 51.5</p> <p>Remark : Teaching of full time teacher considered for the current academic year. Experience certificate/appointment order of the faculties is not attached.</p>																																								
2.6.3	<p>Average pass percentage of Students during last five years</p> <p>2.6.3.1. Total number of final year students who passed the university examination year-wise during the last five years Answer before DVV Verification:</p> <table border="1" data-bbox="304 1149 1046 1283"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>0</td> <td>25</td> <td>18</td> <td>28</td> <td>30</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="304 1361 1046 1496"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>0</td> <td>25</td> <td>18</td> <td>28</td> <td>30</td> </tr> </tbody> </table> <p>2.6.3.2. Total number of final year students who appeared for the university examination year-wise during the last five years Answer before DVV Verification:</p> <table border="1" data-bbox="304 1619 1046 1753"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>0</td> <td>46</td> <td>67</td> <td>51</td> <td>75</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="304 1832 1046 1966"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>0</td> <td>44</td> <td>67</td> <td>51</td> <td>62</td> </tr> </tbody> </table> <p>Remark : Revised w.r.t the final year students admitted as mentioned in 2.3 as students appeared for the university examination cannot exceed students admitted in the final year.</p>	2019-20	2018-19	2017-18	2016-17	2015-16	0	25	18	28	30	2019-20	2018-19	2017-18	2016-17	2015-16	0	25	18	28	30	2019-20	2018-19	2017-18	2016-17	2015-16	0	46	67	51	75	2019-20	2018-19	2017-18	2016-17	2015-16	0	44	67	51	62
2019-20	2018-19	2017-18	2016-17	2015-16																																					
0	25	18	28	30																																					
2019-20	2018-19	2017-18	2016-17	2015-16																																					
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2019-20	2018-19	2017-18	2016-17	2015-16																																					
0	46	67	51	75																																					
2019-20	2018-19	2017-18	2016-17	2015-16																																					
0	44	67	51	62																																					

3.1.3	<p>Number of Seminars/conferences/workshops conducted by the institution during the last five years</p> <p>3.1.3.1. Total number of Seminars/conferences/workshops conducted by the institution year-wise during last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="306 389 1046 524"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>4</td> <td>5</td> <td>6</td> <td>2</td> <td>3</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="306 602 1046 736"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>4</td> <td>5</td> <td>3</td> <td>1</td> <td>3</td> </tr> </tbody> </table> <p>Remark : Considered the seminars / workshops for which reports and attendance sheet provided.</p>	2019-20	2018-19	2017-18	2016-17	2015-16	4	5	6	2	3	2019-20	2018-19	2017-18	2016-17	2015-16	4	5	3	1	3
2019-20	2018-19	2017-18	2016-17	2015-16																	
4	5	6	2	3																	
2019-20	2018-19	2017-18	2016-17	2015-16																	
4	5	3	1	3																	
3.2.1	<p>Number of papers published per teacher in the Journals notified on UGC website during the last five years</p> <p>3.2.1.1. Number of research papers in the Journals notified on UGC website during the last five years.</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="306 1095 1046 1229"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>0</td> <td>0</td> <td>1</td> <td>0</td> <td>0</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="306 1308 1046 1442"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> </tr> </tbody> </table> <p>Remark : Attached link is not functional.</p>	2019-20	2018-19	2017-18	2016-17	2015-16	0	0	1	0	0	2019-20	2018-19	2017-18	2016-17	2015-16	0	0	0	0	0
2019-20	2018-19	2017-18	2016-17	2015-16																	
0	0	1	0	0																	
2019-20	2018-19	2017-18	2016-17	2015-16																	
0	0	0	0	0																	
3.3.3	<p>Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., during the last five years (including Government initiated programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. and those organised in collaboration with industry, community and NGOs)</p> <p>3.3.3.1. Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="306 1917 1046 2051"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>8</td> <td>11</td> <td>13</td> <td>12</td> <td>14</td> </tr> </tbody> </table>	2019-20	2018-19	2017-18	2016-17	2015-16	8	11	13	12	14										
2019-20	2018-19	2017-18	2016-17	2015-16																	
8	11	13	12	14																	

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

Remark : Detailed report of each program conducted not provided.

3.3.4 Average percentage of students participating in extension activities at 3.3.3. above during last five years

3.3.4.1. Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during last five years

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
418	478	905	1050	1128

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

Remark : Detailed report of each program conducted under the metric 3.3.3 not provided.

3.4.1 The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-job training, research etc during the last five years

3.4.1.1. Number of linkages for faculty exchange, student exchange, internship, field trip, on-job training, research etc year-wise during the last five years

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
2	3	3	2	3

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

Remark : MOUs and linkages provided in this metric are considered in metric 3.4.2.

3.4.2 Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the last five years

3.4.2.1. Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
10	9	7	4	3

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
2	3	3	2	2

Remark : Only functional MOU with institutions considered.

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (Data for the latest completed academic year)

4.1.3.1. Number of classrooms and seminar halls with ICT facilities

Answer before DVV Verification : 4

Answer after DVV Verification: 0

Remark : Rooms are not provided with ICT- enabled facilities and Geo tagged photos showing such facilities are also not attached.

4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

4.1.4.1. Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
2112919	762409	1548932	1746300	1281215

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
5.26	0.07	1.99	1.90	1.74

Remark : Converted the expenditure figure in Lakhs and considered only the expenditure for infrastructure augmentation.

4.2.2 The institution has subscription for the following e-resources

1. e-journals
2. e-ShodhSindhu
3. Shodhganga Membership

4. **e-books**
 5. **Databases**
 6. **Remote access to e-resources**

Answer before DVV Verification : C. Any 2 of the above

Answer After DVV Verification: E. None of the above

Remark : Supporting document as mentioned in the SOP are not submitted.

4.2.3 **Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)**

4.2.3.1. **Annual expenditure of purchase of books/e-books and subscription to journals/e-journals year wise during last five years (INR in Lakhs)**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
0.3363	0.3413	0.35521	0.34926	0.46133

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
0.59	0.00	0.00	0.02	0.00

Remark : Revised considering only the library expenditure as per the attached statement in 4.1.4

4.2.4 **Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the last completed academic year**

4.2.4.1. **Number of teachers and students using library per day over last one year**

Answer before DVV Verification : 70

Answer after DVV Verification: 0

Remark : Footfall provided for year 2009 and 2010, hence not considered.

4.3.3 **Bandwidth of internet connection in the Institution**

Answer before DVV Verification : A. ?50 MBPS

Answer After DVV Verification: E. < 05 MBPS

Remark : Broadband connections will not be considered.

4.4.1 **Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)**

4.4.1.1. **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
2112919	762409	1548932	1746300	1281215

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
5.39	5.90	8.84	7.06	8.40

Remark : Revised considering the expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) as per the attached statement. The statement is not attested by the Principal.

5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

5.1.2.1. Total number of students benefitted by scholarships, freeships, etc provided by the institution / non- government agencies year-wise during last five years

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
39	44	34	24	22

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

Remark : Copies of award of freeships, scholarships along with the sponsoring agency are not attached. Amount claimed has not highlighted in the Audited Statement.

5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following

1. **Soft skills**
2. **Language and communication skills**
3. **Life skills (Yoga, physical fitness, health and hygiene)**
4. **ICT/computing skills**

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: C. 2 of the above

Remark : Considered sl nos. 1 & 3 as the photos of the events and participants marked attendance sheets are uploaded. Detailed report of the events and list of students participated in different events year wise not provided.

5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career

counselling offered by the Institution during the last five years**5.1.4.1. Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
75	80	84	92	97

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
22	0	0	35	26

Remark : Activities for which circulars along with students list & photos provided are considered.

5.2.1 Average percentage of placement of outgoing students during the last five years**5.2.1.1. Number of outgoing students placed year - wise during the last five years.**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
1	5	5	20	11

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
1	1	0	11	1

Remark : Considered only the outgoing students with supporting documents.

5.2.2 Average percentage of students progressing to higher education during the last five years**5.2.2.1. Number of outgoing student progressing to higher education.**

Answer before DVV Verification : 28

Answer after DVV Verification: 14

Remark : Considered only the students whose supporting documents are provided.

5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**5.2.3.1. Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) year wise during last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
0	3	0	1	3

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
0	3	0	1	0

5.2.3.2. Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
0	3	0	1	3

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
0	3	0	1	3

Remark : Supporting documents not provided for FY 2015-16.

5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

5.3.3.1. Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
7	19	9	16	6

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

Remark : Detailed report of the events and list of students participated in different events year wise not provided.

6.3.2 Average percentage of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the last five years.

6.3.2.1. Number of teachers provided with financial support to attend

conferences/workshops and towards membership fee of professional bodies year wise during the last five years

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
2	2	2	2	3

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

Remark : Without proper proof of payment on financial support for faculty development, Mere cash vouchers for payment will not be considered. Travelling allowance will not be considered. E-copy of letter/s indicating financial assistance to teachers and Audited statement of account highlighting the financial support to teachers to attend conferences/workshop s and towards membership fee for Professional bodies are not provided.

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years**6.3.3.1. Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
1	2	2	2	1

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

Remark : Only notice and attendance are attached; Proper Brochures and Reports; Photographs with date and caption; Annual reports of the programme are not attached. Also, Seminars / invited talks cannot be included.

6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).**6.3.4.1. Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years**

Answer before DVV Verification:

--	--	--	--	--

2019-20	2018-19	2017-18	2016-17	2015-16
10	3	9	3	2

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
1	0	0	0	0

Remark : Programs of duration less than one week will not be considered and one teacher is counted only once in a year.

6.5.3	<p>Quality assurance initiatives of the institution include:</p> <ol style="list-style-type: none"> 1. Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements 2. Collaborative quality initiatives with other institution(s) 3. Participation in NIRF 4. any other quality audit recognized by state, national or international agencies (ISO Certification, NBA) <p>Answer before DVV Verification : B. 3 of the above Answer After DVV Verification: C. 2 of the above Remark : ISO Certification details not attached.</p>
7.1.4	<p>Water conservation facilities available in the Institution:</p> <ol style="list-style-type: none"> 1. Rain water harvesting 2. Borewell /Open well recharge 3. Construction of tanks and bunds 4. Waste water recycling 5. Maintenance of water bodies and distribution system in the campus <p>Answer before DVV Verification : B. 3 of the above Answer After DVV Verification: E. None of the above Remark : Geo tagged photographs and Bills for the purchase of equipments are not attached.</p>
7.1.6	<p>Quality audits on environment and energy regularly undertaken by the Institution and any awards received for such green campus initiatives:</p> <ol style="list-style-type: none"> 1. Green audit 2. Energy audit 3. Environment audit 4. Clean and green campus recognitions / awards 5. Beyond the campus environmental promotion activities <p>Answer before DVV Verification : B. 3 of the above Answer After DVV Verification: D.1 of the above</p>

Remark : Only energy audit is considered as it is certified by Energy Auditor, though not attested by the Principal.

7.1.7	<p>The Institution has disabled-friendly, barrier free environment</p> <ol style="list-style-type: none"> 1. Built environment with ramps/lifts for easy access to classrooms. 2. Disabled-friendly washrooms 3. Signage including tactile path, lights, display boards and signposts 4. Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading <p>Answer before DVV Verification : B. 3 of the above Answer After DVV Verification: E. None of the above Remark : Policy document, Geo tagged photos & other supporting document not provided for the claims made.</p>
7.1.10	<p>The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.</p> <ol style="list-style-type: none"> 1. The Code of Conduct is displayed on the website 2. There is a committee to monitor adherence to the Code of Conduct 3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized <p>Answer before DVV Verification : B. 3 of the above Answer After DVV Verification: C. 2 of the above Remark : Serial nos. 1 & 2 are considered. Only circulars for awareness programmes on Code of Conduct without photographs of the activities will not be accepted.</p>

2.Extended Profile Deviations

ID	Extended Questions																				
1.1	<p>Number of courses offered by the Institution across all programs during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="196 1675 986 1787"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>37</td> <td>37</td> <td>37</td> <td>37</td> <td>37</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1" data-bbox="196 1865 986 1977"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>35</td> <td>35</td> <td>35</td> <td>35</td> <td>35</td> </tr> </tbody> </table>	2019-20	2018-19	2017-18	2016-17	2015-16	37	37	37	37	37	2019-20	2018-19	2017-18	2016-17	2015-16	35	35	35	35	35
2019-20	2018-19	2017-18	2016-17	2015-16																	
37	37	37	37	37																	
2019-20	2018-19	2017-18	2016-17	2015-16																	
35	35	35	35	35																	
2.2	<p>Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during</p>																				

last five years

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
37	37	37	37	37

Answer After DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
36	36	36	30	36

2.3 Number of outgoing / final year students year-wise during last five years

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
46	43	71	58	62

Answer After DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
46	44	71	58	62

3.1 Total number of classrooms and seminar halls

Answer before DVV Verification : 4

Answer after DVV Verification : 3

3.2 Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
2112919	762409	1548932	1746300	1281215

Answer After DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
60.93	107.75	17.22	43.92	29.15

3.4 Total number of computers in the campus for academic purpose

Answer before DVV Verification : 70

Answer after DVV Verification : 1